

## IMPORTANT INFORMATION

Official name	Colegio Internacional de San Salvador
Also known as	International School, International School of San Salvador, Colegio Internacional
Address	Calle La Reforma 169, Colonia San Benito, San Salvador
Mailing address	Box 05-15 San Salvador, El Salvador
International mailing address	VIPSAL 1214, Box 025364, Miami, FL 33102
Date of founding	June 1979
Projected Enrollment	330
School colors	Red, White, and Blue
School mascot	Falcon or Halcon
Accreditation	Ministerio de Educación de El Salvador Southern Association of Colleges and Schools, USA
Phone	(503) 2224-1330
Fax	(503) 2265-7860
E-mail	c_stemp@intschoolsansal.com
Internet homepage	www.intschoolsansal.com
Office hours	7:00 a.m. - 5:00 p.m. Monday to Friday
Class hours	Kinder from 7:30 to 12:00 Prep. to 12 <sup>th</sup> grade from 7:30 to 2:30
Member of	Association of American Schools in Central America, International School to School Experience, National Association of Elementary School Principals, National Association of Secondary School Principals, National Association of Student Councils, National Association of School Activity Advisors, International Schools Association, National Honor Society, Council of International Schools, and Southern Association of Colleges and Schools

## CALENDAR FOR 2008-2009

Quarter I	August 18 to October 10
Quarter II	October 13 to December 19
Quarter III	January 5 to March 20
Quarter IV	March 23 to June 12
<b>Mid-year break</b>	<b>December 20 to January 4</b>
<b>Spring break</b>	<b>April 4 to 12</b>
<b>Closing Exercises – grades K to 6</b>	<b>June 9</b>
<b>Closing Exercises – grades 7-12</b>	<b>June 11</b>

## **VISION OF CISS**

Colegio Internacional de San Salvador exists to provide a multicultural educational environment which promotes academic excellence and encourages students to be inquisitive, compassionate, life-long learners prepared for leadership roles in the global community.

## **MISSION STATEMENT**

Colegio Internacional de San Salvador believes in providing a holistic education that inspires students to become life-long enthusiastic learners who value integrity, cultural diversity, and the pursuit of excellence. CISS incorporates an internationally accepted American curriculum, and complies with the requirements of Ministry of Education of El Salvador. Our qualified professionals work with the school community to prepare students to be creative, critical thinkers, and socially responsible global citizens.

## **BELIEFS**

1. The foundation of our academic curriculum is based on that of the United States and we comply with the educational requirements of the Ministry of Education of El Salvador, with the purpose of preparing students for success in institutions of higher education.
2. We encourage students to learn from the past to prepare for the future.
3. Students will obtain fluency in English as well as Spanish.
4. English will be the primary language of the school.
5. Our grading system uses the standard U.S. model and facilitates successful transition to local and international schools.
6. We recruit competent and dedicated teaching faculty following SACS accreditation standards.
7. Our teaching philosophy nurtures curiosity and creativity of students and develops critical and independent thinkers.
8. We believe that a holistic education is important, stressing the value of physical and cognitive development, mental/emotional health, as well as character education.
9. We emphasize the importance of a democratic society.
10. We promote social responsibility, self-motivation, leadership, and global awareness in our students.
11. We promote environmental awareness in our academic and extra- curricular activities.
12. We provide extra-curricular opportunities such as creative arts, athletics, technology, and leadership oriented activities that allow students to reach their full potential.
13. We are proud of our multi-cultural community and the strengths developed through its diversity.
14. We are a strong and nurturing school community that emphasizes cooperation between parents and school.
15. We emphasize self-discipline, mutual respect and personal responsibility.

## **THE NATURE OF CISS**

Colegio Internacional de San Salvador (CISS) is totally owned and administered by Colegio Internacional de San Salvador SA de CV, a for-profit corporation founded under the Commercial Code of El Salvador. By its Statutes of Incorporation the Board of Stockholders maintains complete and ultimate authority, rights, and responsibilities for the functioning of the school. This includes its mission statement, philosophy, objectives, procedures, policies, staffing, etc.

## **WAIVER OF LIABILITY**

**Adequate supervision of students will only be provided between the hours of 7:00 a.m. and 3:00 p.m. (12:30 p.m. for kinder) Monday through Friday except for those students who are participating in school organized activities from 3:00 to 5:00. The school will not be responsible for students on campus before or after these hours .**



## **LOST AND FOUND**

After classes every day it is normal to find books, clothes, lunchboxes, etc. that children have left in school. Please speak with your children about the responsibility of taking home everything you give them in the morning. Also, to avoid confusion and to help us locate owners of these items, mark them with the child's name. Periodically all unclaimed items are donated to a local charity.

## **DISMISSAL**

For security reasons, the school requires written permission from the parents of any child who will not leave the grounds by his/her normal means of transportation. These written permissions must be turned in to the office first thing in the morning. Students who are not participating in afternoon extra-curricular activities must be picked up at the time of dismissal.

## **MEDICATIONS**

All medications including antibiotics, eye drops, Ritalin, etc. that must be taken during the school day should be given to the office along with the prescription. The student will be called at the appropriate time.

## **LEAVING CAMPUS**

Written permission from a parent is required for a student to leave campus during class hours.

## **SCHOOL-SPONSORED FIELD TRIPS**

- 1 – As a general rule students cannot walk to any location without permission of the administration.
- 2 - Private cars can be used for trips within the city.
- 3 - Trips outside the city must be in rented buses.
- 4 - Adult chaperones
  - Kinder and Prep, one for every 4 students
  - Grades 1-6, one for every 6 students
  - Grades 7-12, one for every 8 students

## **INVITING GUESTS TO SCHOOL**

Occasionally students would like to invite friends visiting from abroad or former students of CISS who have left the country to visit the school or to sit in on classes. This is permitted if a written request is received from the student's parents at least a day in advance and approved by the respective Head of Section. Otherwise, teachers will request that the guest(s) leave the classroom and report to the office.

## **CLASS SPONSORS**

Each grade has a teacher/sponsor. The teacher/sponsor coordinates parent-teacher communications and organizes excursions, parties, etc. Parents are invited to work with the sponsors and should contact them early in the year.

All funds collected through class activities must be deposited in a school account where they will be available at any time to pay for projects.

## **PARENT COMMITTEE**

- 1) Two representatives from each grade, Kinder to 12th, will be elected by the parents of the grade at the first Open House of the year. To best represent the parents, one representative should be from El Salvador and the other from another country. This is the approximate division of the entire parent body. A representative who misses more than three meetings may be replaced by the administration.
- 2) The mission of the Parent Committee is that of maintaining channels of communication between the parents and the school and utilizing the individual talents and knowledge of the parents for the benefit of all the students.
- 3) At all general meetings the Headmaster and Heads of Sections will be present to represent the school.
- 4) There is a Secretary and a Treasurer. Both are elected at the first meeting.
- 5) A general meeting will be held regularly from 7:30 - 9:00 a.m. on the third Thursday of each month. Afterwards the representatives will be able to meet with the class sponsors. Occasionally, additional meetings may be necessary because of special events.
- 6) Topics involving a particular student or a group of students and a teacher will not be brought to the committee. These should be handled through normal school channels, which are:
  - 1- Discussion with the teacher
  - 2- If not satisfied, discussion with the Principal
  - 3- If still not satisfied, discussion with the Headmaster
- 7) The class sponsors will work with the representatives to ask their help on class social and cultural projects.

## **BIAS IN LEARNING ACTIVITIES**

No one at school - teachers, employees or students should exert pressure to influence the attitudes of others in those issues considered to be controversial and of a personal nature where family and personal values should predominate. This does not mean, however, that we cannot reinforce attitudes and points of view which are not controversial in our community (i.e. where a consensus exists) or upon which the school has taken an official stand. If not, how could we teach that drug and alcohol abuse are not conducive to a positive lifestyle? Or that cheating and theft are wrong?

## OUT OF CLASS ACTIVITIES

Out of class activities such as religious clubs, speakers, and movies which do not follow the Policy on Bias in Instruction are permitted to use the facilities if parents and/or students are given the option to participate. The content of these programs, the sponsors, and methods of promotion are subject to revision and control by the school.

### MINORITY RIGHTS IN CLASSROOM ACTIVITIES

If a part of the content of a required course is objectionable to a family for personal or religious reasons that can be substantiated by the school, a serious effort will be made by the school to substitute for the objectionable material.

### STUDENTS DRESS (REVISED)

Uniforms may be purchased from a supplier at school or from any other source as long as the approved design is followed. We feel that standardized dress helps promote group identification and pride, as well as avoids the potential for distractions in class and rivalry in fashions. The uniform rules are as follows:

#### K THROUGH GRADE 3 GIRLS

**Dress uniform** – school approved sailor dress worn with red tie, closed black shoes (no tennis shoes), and white socks above the ankle.

#### 4th THROUGH 12th GRADE GIRLS

**Dress uniform** – a skort (skirt/short) is worn with the school approved polo shirt or white blouse, closed black shoes (no tennis shoes), and white socks above the ankle. At least one school approved white blouse must be available for special occasions.

#### K THROUGH 12 BOYS

**Dress uniform** – school approved long pants (school approved short pants may be worn in grades kinder to 3), the school approved polo shirt or white short-sleeved dress shirt, white, navy blue or black above the ankle socks, closed black shoes (predominantly white, black or navy blue tennis shoes may be worn only in grades K-6). At least one school approved short-sleeved white dress shirt should be available for special occasions.

#### K THROUGH 6 BOYS AND GIRLS

**P.E. uniform** – CISS sport shirt and shorts, white socks above the ankle and predominately white, navy blue or black tennis shoes

#### GENERAL RULES:

- 1- **Shoes** with high heels, wheels, lights, music or high soles are not acceptable. Shoes must be worn in a correct manner.
- 2- **Boys** should keep their hair cut neatly and at an acceptable length; no beards, sideburns, or mustaches are allowed. Only plain white t-shirts may be worn under the polo or dress shirts. Dress shirts must be kept buttoned and tucked in the pants.
- 3- **Girls** should refrain from excessive makeup, hair color, and jewelry. Moderate **pierced jewelry** may be worn only on the ears.
- 4- **Hats and caps** may not be worn on campus.

#### UNIFORM SCHEDULE

K and P – dress uniforms are worn Tuesday, Wednesday and Thursday. Sports uniforms are worn on Monday and Friday.

Grades 1 through 6 – the dress uniform is worn on Tuesdays and Wednesday and the sports uniform is worn on Mondays, Thursdays, and Fridays

7 through 12 – dress uniform worn every day

**The school reserves the right to decide in the cases of appropriate dress and grooming. Students who are not appropriately attired will not be allowed to attend classes.**

### PHYSICAL EDUCATION, BALLET and SWIMMING SCHEDULE

Physical education, ballet and swimming are integral parts of the educational program and should be pursued as seriously as any other class. Absence is excused only for medical reasons indicated by a note from the parents (maximum 3 days) or a physician (maximum of 1 month).

In grades kinder to 6 on days when swimming is received the dress uniform must be worn and the swimming suit, towel, and sandals brought in a bag.

The grades for physical education and swimming will be considered on an equal basis with other subjects for promotion to the next grade, honor rolls, and enrollment for the following year.

#### **KINDER AND PREP**

Monday and Friday – P.E.  
Tuesday and Thursday – swimming or dance  
Wednesday - Swimming

#### **GRADES 1 TO 6**

Monday- P.E.  
Tuesday - swimming or dance)  
Wednesday – swimming  
Thursday – P.E. or dance  
Friday – P.E.

Please note that FUTUREKIDS computer classes are held one day a week during physical education hour (not during the swimming or dance hours).

The pool is available for swimming from 2:30 to 3:30 daily.

**GRADES 7 - 12** - No P. E. classes are held during regular class hours. All students must be active members of a school sports team and participate at least two afternoons a week after regular class hours. In special cases students will be given permission to take a sport out of school and receive credit for P.E. Contact the high school principal for further information.

### **STUDENT BEHAVIOR (REVISED)**

It is expected that all students entering the school have been prepared at home to respect the rights of others and to obey simple orders. If this is not the case, the school and home will work together to attempt to correct the situation. Discipline measures may include: in-school or out-of-school suspension for up to 3 days with zeros in all subjects, up to 2 hours of Saturday morning detention (in dress uniform), expulsion, etc.

### **AUTHORITY FOR DISCIPLINARY ACTION**

Authority for disciplinary action, including expulsion, lies with the administration which may use any reasonable means to obtain evidence of the offense. This includes search of student and belongings (with at least two school personnel present), questioning of witnesses, requesting the services of Salvadoran investigative and enforcement authorities, etc.

### **OUT OF SCHOOL BEHAVIOR**

The school reserves the right to take disciplinary action with any student whose behavior outside of school reflects negatively on the school's image in the community. This includes Internet on-line behavior if it reflects negatively on CISS or becomes an internal issue.

While in school uniform off campus, students directly represent CISS and are expected to behave within the constraints of school rules and policies .

### **CONDUCT GRADE (REVISED)**

Students receive a conduct grade each quarter. The grade is determined by input from the entire staff. The grades can be:

**S - Satisfactory    NI - Needs Improvement    U – Unsatisfactory    E – Excellent (only in grades 7-12)**

### **CONDUCT PROBATION**

A student will be placed on conduct probation if:

- 1- During an academic year two U notes, one U and 2 NI marks or 4 NI marks are recorded. The probation period would be next two quarters, even if this carries over to the next academic year.
- 2- During any two consecutive quarters one U and one NI are recorded. The probation period would be the next two quarters.
- 3- During summer school a U is recorded. The probation period would be the first semester of the next academic year.

### **POSSIBLE CONSEQUENCES OF MISBEHAVIOR**

A student on discipline probation will be expelled if during the probation period one U or 2 N.I. grades are recorded.

Any student with 2 marks of U and one NI or one U and 3 NI in one academic year will not be able to enroll for the next year.

In case of a serious disciplinary incident or repeated minor incidents, a student may be suspended pending final disposition of the case by the administration.

### **PROHIBITED MATERIALS**

Students should not bring the following items to school: knives, firearms, firecrackers, smoking materials, alcoholic beverages, as well as any form of pornography or any other material contrary to generally accepted moral standards. The administration will immediately take away all prohibited materials, contact the parents, and take other appropriate steps which may include suspension or expulsion.

### **DISTRACTIONS**

It has been decided that toys, and all types of sound reproducing devices are distracting and should not be brought to school. If brought, they will be taken away by the teachers, and the parents will be called to pick them up. Cell phones may be brought to school, but must be turned off during class time.

### **STUDENT INTERNET USE POLICY**

The internet service provided by the school is for educational purposes only. CISS reserves the right to take appropriate disciplinary action if the service is utilized for other activities. It also reserves the right to define the parameters of appropriate internet use.

### **TOBACCO USE**

The school promotes healthy living for its students and believes that the use of tobacco products at any age is unhealthy. Therefore, the use or possession of tobacco products on campus or at school-sponsored events is prohibited. First-time offenders will be warned and their parents notified. Repeat offenders will be expelled .

## ALCOHOL USE

Any student who uses, possesses, or is found to be under the influence of alcohol on campus or at school-sponsored events will be expelled.

## DRUG USE

Due to the proliferation of substance abuse in today's world, CISS senses the need to form a policy on these issues to safeguard its students and staff. The school assumes a zero tolerance policy towards substance abuse by its students and staff both on and off campus. Possession, use, sale, distribution, dealing, being under the effects of, or promoting the use of mind altering substances or illegal drugs in the community, on campus or at school-sponsored events is prohibited and will result in immediate expulsion. Utilizing the school as a contact medium for the same purposes will result in the same consequence.

## POLICY ON ABUSED CHILDREN

If a teacher observes any sign that a child is physically or emotionally abused out of school, it must be reported to an administrator who will do whatever is possible to study the matter carefully and take appropriate action.

## CHEATING AND PLAGIARISM (NEW)

Copying from another student, bringing information into a test, and any other attempt to circumvent the normal requirements of academic performance is unacceptable. Taking credit for someone else's work by failing to cite an author for ideas incorporated into a paper, cutting and pasting paragraphs from different websites, or handing in a paper downloaded from the Internet are forms of cheating called plagiarism. Cheating of all forms is not permitted and will lead to appropriate disciplinary action.

## ACADEMIC PROGRAM

The program of study at all grades has been approved by the Salvadoran Ministry of Education and, although differing in exact subject titles and being taught largely in English, is given legal equivalency to programs taught at other schools in El Salvador. To be promoted from one grade to another or to graduate from secondary school, all requirements of the Ministry of Education must be met. The school requested and has been granted permission to require completion of 12th grade before graduation from secondary school (most Salvadoran secondary schools terminate after 11th grade). Students transferring to the school for grades 9 to 12 from a school not in El Salvador should have completed a program of studies as outlined below. Documentation from the prior school must be processed through the Ministry of Education (the school will help with this process) to validate the studies and determine missing subjects. Missing courses may be made up by summer school study, correspondence, special projects, etc. Seniors who have not completed all requirements at least seven days before the graduation ceremony will not be allowed to participate in it, the senior class official photograph, or any other activity reserved for graduates.

### **Kinder – and Preparatory (Kinder 4 and 5)**

#### **Grades 1 to 8**

In English – Reading, grammar, spelling, composition, mathematics, science, social studies, computers, and art

In Spanish – the Salvadoran programs in social studies and Spanish language (Special Spanish available for non-Spanish speakers)

#### **Grade 9**

Appreciation of Literature  
English Grammar  
Algebra I  
Physical Science  
World History I  
Spanish I  
Salvadoran Social Studies  
Elective  
Physical Education

#### **Grade 10**

World Literature  
Geometry  
Biology  
World History II  
Spanish II  
Salvadoran Social Studies  
Psychology I  
Computers  
Physical Education

#### **Grade 11**

American Literature  
Algebra II  
Chemistry  
American History  
Spanish III  
Salvadoran Social Studies  
Psychology II  
Elective  
Physical Education

#### **Grade 12**

British Literature  
Pre-Calculus  
Physics  
Economics  
Contemporary Issues  
Spanish IV  
Elective  
Physical Education  
Sociology

Electives will include most or all of the following: French, art, journalism, yearbook, Model United Nations, Knowledge Bowl, etc.

## STUDENT ABSENCES AND MAKE UP WORK

- a) Students who will be absent to participate in out of school activities such as horseback riding, travel, swimming and tennis must request permission by sending a letter to the principal at least 3 days in advance. If the request is approved, missed work may be made up. If not approved, missed work will receive a zero.
- b) For normal absences in grades K-6 teachers should be sure that work missed is made up.
- c) For normal absences in grades 7-12 students must take the initiative to make up missed tests and turn in assignments.
- d) For work to be allowed to be made up, a note from the parent explaining the absence must be sent to and approved by the principal upon returning.
- e) Teachers may require that missed tests be made up on Saturday mornings. These tests may be different from the original ones.
- f) Excessive absences must be avoided. They can cause serious consequences for year averages and promotion to the next grade.

## GRADING PROCEDURES, PROMOTION, AND RETENTION

### Grading Scale.

<b>S</b>	<b>Satisfactory</b>
<b>N.I.</b>	<b>Needs Improvement</b>
<b>U</b>	<b>Unsatisfactory</b>
<b>I</b>	<b>Incomplete (due to absences)</b>
<b>-</b>	<b>Not Applicable</b>

### Grading Scale.

<b>90 - 100</b>	<b>Outstanding</b>
<b>80 - 89</b>	<b>Very Good</b>
<b>70 - 79</b>	<b>Satisfactory</b>
<b>60 - 69</b>	<b>Deficient (not acceptable)</b>
<b>0 - 59</b>	<b>Very deficient (not acceptable)</b>

### **I KINDER**

Report Cards are issued 4 times per year. They should be signed and returned within 3 days of issue.

Mid-Term Progress Reports are issued at the middle of each quarter. There are academic and conduct warnings and are only sent to the parents of those students in danger of failing a class or receiving a poor conduct grade. PLEASE NOTE: A passing grade at the mid-term is not a guarantee of a passing grade at the end of the quarter.

Based upon the recommendation of the teachers, the report card grades, psychological examinations, the parents' desires, etc. the Headmaster will determine if the student will be received for the following school year in the next grade or if he/she will have to repeat the grade.

### **II. PREPARATORY**

Report Cards are issued 4 times per year. They should be signed and returned within 3 days of issue.

Mid-Term Progress Reports are issued at the middle of each quarter. There are academic and conduct warnings and are only sent to the parents of those students in danger of failing a class or receiving a poor conduct grade. PLEASE NOTE: A passing grade at the mid-term is not a guarantee of a passing grade at the end of the quarter.

The report card is divided into three areas:

- 1- Basic academic areas which receive numerical grades with the same scale as grades 1-12.
- 2- Areas of personal and social development receive grades of S - Satisfactory, N.I. - Needs Improvement and U - Unsatisfactory
- 3- A Mastery Checklist of skills which must be mastered in order to be promoted to first grade.

Based upon report card grades and level of completion of the Mastery Checklist, the administration will determine if the student will be promoted to first grade.

### **III. GRADES 1 to 12**

Report Cards are issued 4 times per year. They should be signed and returned within 3 days of issue.

Mid-Term Progress Reports are issued at the middle of each quarter. There are academic and conduct warnings and are only sent to the parents of those students in danger of failing a class or receiving a poor conduct grade. PLEASE NOTE: A passing grade at the mid-term is not a guarantee of a passing grade at the end of the quarter.

At the end of the year an average will be made for each subject. All averages below 70 will be considered as "failures".

### **Grades 1-6**

Students failing one or two subjects for the year must make them up during the summer vacation period either by attending this school's summer program or by completing other activities as agreed to by the administration. Students failing three or more subjects must repeat the year. Students not scoring at a satisfactory level on the IOWA tests administered in May must retake and pass the tests in August to be considered for promotion. Exceptions will only be made for students who have entered regular classes from Special English within the last year.

## **Grades 7-12**

Promotion to the next grade or graduation will be allowed only for students with no failing average for the year. This includes P.E. and electives. In grades 7 to 12 successfully passing the IOWA test is also a requirement for promotion.

During the June to August vacation period up to two failing grades may be made up by successfully completing a school-approved program. Students failing three or more subjects will not be promoted to the next grade or graduated.

## **PROCEDURES TO COMPLETE FAILED SUBJECTS**

The options for the summer vacation period are:

- 1- Summer school at this school. Four hours of classes per day over a six week period are required to make up each subject failed. A minimum grade of 80 is required to pass the summer school program and to receive a 70 as the year average in the subject failed.
- 2- A similar summer school program at another school in El Salvador or abroad. The administration of Colegio Internacional must give prior approval to the program. A minimum grade of 80 or "B" must be received to be given credit for the failed subject.
- 3- A project to complete during the summer months may be assigned by the teacher of the failed course. A copy of the assignment must be turned in to the office by the teacher at 8:00 a.m. on the Tuesday prior to the first day of classes in August. During the same morning the teacher of the failed subject will administer a comprehensive examination over the project. Both the project and the examination will be graded by the teacher and reported to the administration by 8:00 the next morning. To receive a year average of 70 and full credit for the subject failed, the scores on both the project and the examination must be 80 or better.

## **SEMESTER EXAMS**

At the end of marking periods 2 and 4 examinations will be taken by everyone in grades 7-12 in all academic subjects.

	The weight of the examinations will be: grades 7 and 8	grades 9 to 12
	Period 1	40%
	Period 2	40%
	<u>Exam</u>	<u>20%</u>
	Average	Semester Grade

The average of the two semester grades will give the year average.

Seniors with a year average of 90 or above as of the end of the 4<sup>th</sup> quarter and who have not received two NI's or one U in conduct during the year will be exempt from taking the second semester exam in that course.

## **GROUP PROJECTS**

Although students may need to work together at lunch hour, in class or after school to organize and designate specific tasks, group projects should never require parents to transport students to the homes of others. Before the day of presentation the teachers must be informed of the responsibilities of each individual in the group. Although a presentation may be done as a group, each student should be responsible for a specific task and must be graded solely on his/her participation. No one should be rewarded or punished based upon the quality of work of other students in the group.

## **SPECIAL AWARDS**

To show appreciation for students who have achieved at a high level in studies, sports or leadership the school awards medals and diplomas at the year-end closing ceremonies:

- 1) Valedictorian of Graduating Class: Senior with at least 2 years at CISS, highest G.P.A. in class since 9th grade, no U in conduct during the senior year.
- 2) Salutatorian: same requirements as Valedictorian, except 2nd. highest G.P.A.
- 3) "Banda de Excelencia". Outstanding Student of each grade from 1st to 12th, no U in conduct during year, highest cumulative average in all subjects during year.
- 4) High Honor Roll (grades 1-12): no year average below 90, no U in conduct.
- 5) Honor Roll (grades 1-12): no year average below 80, maximum of one U in conduct.
- 6) Iowa Tests, grades 3-12, minimum of 75th percentile (U.S. norms) for entire test battery. Special awards for students above the 90th percentile.
- 7) Perfect Attendance: no absence or tardiness during entire year
- 8) Outstanding Female Volleyball Player (grades 7 to 11)
- 9) Outstanding Male Volleyball Player (grades 7 to 11)
- 10) Outstanding Female Basketball Player (grades 7 to 11)
- 11) Outstanding Male Basketball Player (grades 7 to 11)
- 12) Outstanding School Spirit (grades 7 to 12), cheerleader selected for best school spirit
- 13) International Understanding Award – given to the student who has most demonstrated and fostered international understanding both in and out of school
- 14) Outstanding Senior Sportsman and Sportswoman - at least 2 years at CISS

**PARENT/SCHOOL CONTRACT**

Attached to the end of the Spanish version of this Handbook is a copy of the contract which will be signed by the parent and the Legal Representative of Colegio Internacional de San Salvador, S.A. de C.V. Salvadoran law requires all such contracts to be written in Spanish. If you need help understanding it, please give the school a call and someone will gladly translate it for you.